

A Guide to Paraphrasing

Reread the original passage until you understand its full meaning.

1. Try to rewrite the sentence using these strategies:
 - Use synonyms for all words that are not generic. Words like world, food, or science are so basic to our vocabulary that it is difficult to find a synonym.
 - Change the structure of the sentence.
 - Change the voice from active to passive and vice versa.
 - Change parts of speech.
2. Check your rendition with the original to make sure that your version accurately expresses all the essential information in a new form.
3. Record the source (including the page) on your note card so that you can credit it easily if you decide to incorporate the material into your paper.

Adapted from (visit these sites to learn more):

Driscoll, D.L. & Brizee, A., (2013). *Quoting, Paraphrasing, and Summarizing*. Retrieved from <https://owl.english.purdue.edu/owl/resource/563/1/>

Massachusetts Institute of Technology, (n.d.). *Avoiding Plagiarism: Paraphrasing*. Retrieved from <https://integrity.mit.edu/handbook/academic-writing/avoiding-plagiarism-paraphrasing>