



Dear Arts Teacher,

We are reaching out to you because you are a secondary arts teacher in Ontario. We are conducting a study on nurturing creativity in arts classrooms. The purpose of this research is to identify and explore Assessment for Learning (AFL) strategies that are used to support student creativity. The findings will help educators, school administrators, researchers, and curriculum developers understand the role of AFL in students' creative development and offer practical teaching strategies for arts teachers.

We are hoping that you will consider participating in a 30-minute phone or Skype interview (additional details on this study are provided in the attached document). However, your participation in this study is completely voluntary. You may choose to withdraw from the study at any time with no repercussions. If you are interested in participating in this study, please contact me using the information below and I will follow-up with a time to discuss the study in more depth.

Any questions about this study may be directed to Dr. Benjamin Bolden at [ben.bolden@queensu.ca](mailto:ben.bolden@queensu.ca) or 613-533-6000 ext. 77762. Any ethical concerns about the study may be directed to the Chair of the General Research Ethics Board at [chair.GREB@queensu.ca](mailto:chair.GREB@queensu.ca) or 613-533-6081.

This study has been granted clearance according to the recommended principles of Canadian ethics guidelines and Queen's University policies.

Thanks for considering this request.

Benjamin Bolden, PhD  
Associate Professor  
Faculty of Education  
Queen's University

LETTER OF INFORMATION & CONSENT FORM  
Phase 1: Arts Teachers



**“Building Creative Capacity through Assessment for Learning in the Arts”**

We are asking you to take part in a research study being conducted by Dr. Benjamin Bolden and Dr. Christopher DeLuca in the Faculty of Education at Queen’s University in Kingston.

**What is this study about?** The purpose of this research is to identify and explore Assessment for Learning (AFL) strategies that teachers use to nurture and support student creativity in arts classrooms. While there are no direct benefits to you as a participant, study results have the potential to help educators, school administrators, researchers, and curriculum developers understand the role of AFL in students’ creative development and offer practical teaching strategies for arts teachers.

**What does your participation involve?** You will be interviewed for 30 minutes (via phone or Skype) about the strategies you use to support students’ creative development in the classroom. The interview will be audio-recorded and later transcribed. There are no known physical, psychological, economic, or social risks associated with this study.

**Is your participation voluntary?** Yes. There is no obligation for you to take part in this study. You don’t have to answer any questions you don’t want to. You can stop participating at any time without penalty. You may withdraw from the study up until July 1, 2018 by contacting Dr. Benjamin Bolden at [ben.bolden@queensu.ca](mailto:ben.bolden@queensu.ca) or 613-533-6000 ext. 77762. If you withdraw, you may request removal of all or part of your data from the study.

**What will happen to your responses?** We will keep your data securely for at least five years. Your confidentiality will be protected to the extent possible by replacing your name with a pseudonym for all data and in all publications. The code list linking real names with pseudonyms will be stored separately and securely from the data. Other than the research team, only a transcriber who has signed a Confidentiality Agreement will have access to any of your responses.

Results from this study may be presented at academic conferences and may be published in professional journals. We will include quotes from some of the interviews when presenting our findings. However, we will never include any real names with quotes, and will do our best to make sure quotes do not include information that could indirectly identify participants. During the interview, please let the interviewer know if you say anything you do not want us to quote.

**What if you have concerns?** If you have any ethics concerns please contact the General Research Ethics Board (GREB) at 1-844-535-2988 (Toll free in North America) or [chair.GREB@queensu.ca](mailto:chair.GREB@queensu.ca).

**What if you have questions?** Any questions about study participation may be directed to Dr. Benjamin Bolden at [ben.bolden@queensu.ca](mailto:ben.bolden@queensu.ca) or 613-533-6000 ext. 77762.

**CONSENT TO PARTICIPATE:** *By signing below, I verify that I have read the Letter of Information and all of my questions have been answered. I will keep a copy of the Letter of Information for my records.*

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_